



Environmental Services Worker

- Reports To:** Director of Family Services
Schedule: Part-time. Tuesday–Saturday, 6:00-9:00 a.m.
Pay Range: \$16.30/hr.
Status: Hourly. Non-exempt.
Benefits: Professional development and training.

Introduction

Ronald McDonald House® Louisville is built on the simple idea that nothing else should matter when a family is focused on the health of their child – not where they can afford to stay, get their next meal, do their laundry, or lay their head at night to rest. Ronald McDonald House Louisville is more than a house. It's a home and support system allowing families to stay together and focus on the healing of their sick children at a critical time. All programs and services are free of charge to families.

Mission and Vision

Ronald McDonald House Louisville provides essential services that remove barriers, strengthen families, and promote healing when children need healthcare. We envision a world where every family has what they need to ensure the best health outcomes for their children.

Core Values

- We lead with compassion.
- We are deeply respectful.
- We act with integrity.
- We are firmly committed.

Our Commitment to Inclusion and Belonging

You belong here. We create a community where everyone is welcome, valued, and respected. Inclusiveness is a reflex for us, not an initiative. We know that our differences unite us. We embrace and celebrate the unique perspectives, backgrounds, and ideas that each person brings to our mission so that, together, we can best care for all families we serve.

Responsibilities

We are seeking a reliable and detail-oriented part-time housekeeper to maintain cleanliness and hygiene standards at the Ronald McDonald House. Our facility is an 80,000 sq. ft. building that includes 56 private guest rooms, shared common areas, and private staff areas. The ideal candidate will take pride in creating a clean, orderly, and safe environment for guests, staff, and visitors. Duties include:

- Clean and sanitize restrooms, kitchens, and common areas.
- Sweep, mop, vacuum, and dust floors and surfaces.
- Empty trash and recycling bins; replace liners as needed.
- Clean glass doors, windows, and mirrors.
- Replenish supplies, as needed (soap, paper towels, toilet paper, etc.)
- Report any maintenance or safety issues to the supervisor.
- Follow cleaning checklists and safety protocols.
- Lock/unlock designated areas as required.
- Maintain cleaning equipment and supplies in good condition.
- Assist with laundry and other House duties, as needed.
- Clean rooms for incoming guests. This could occur at various times depending on needs of the House.
- Remove linens from guest beds and do laundry, as needed. This task helps the process of turning rooms over for guest families.
- Prepare red and blue linen bags as needed. If only one bag of each exists, make a second.

Skills and Qualifications

- Previous housekeeping or janitorial experience preferred.
- Knowledge of cleaning chemicals and supplies. Must follow safety protocols regarding chemical handling and storage.
- May require work in stairwells or outdoor entry areas.

- Ability to work independently and manage time effectively.
- Strong attention to detail and commitment to quality.
- Ability to lift up to 15 lbs. and perform physical tasks.
- Must be punctual, trustworthy, and dependable.
- Ability to work with a diverse group of constituents (families, volunteers, donors, staff) while maintaining professional boundaries.

Application Process

Please submit a cover letter and resume to christy@ronaldmcdonaldhouselouisville.org with the subject line Environmental Services Worker. Submissions without these items will not be considered.

After reviewing cover letters and resumes, selected candidates will be contacted to move forward in the process. We look forward to seeing your experience and skills and how you could contribute to supporting families staying at Ronald McDonald House Louisville!